

ERVING SCHOOL COMMITTEE MEETING

Final Draft Minutes

Monday, February 11, 2019

ERVING ELEMENTARY SCHOOL

6:00 p.m.

PRESENT: Erik Semb, Chair; David Chagnon Jr., Jennifer Eichorn, Brian Guerin, members; Bruce Turner, Director of Finance and Operations; James Trill, EES Principal; Theresa Kolodziej, Gill-Montague Rep; Brittanie Mimitz, Minute Taker.

- A. **Call Meeting to Order-** The 2/11/2019 Erving School Committee Meeting was called to order at 6:01pm by Erik. AIF.
- B. **Pledge of Allegiance-** The Pledge of Allegiance was recited by all present.
- C. **Public Hearings-** None.
- D. **Approval of Minutes from January 15, 2019-** The minutes from January 15, 2019 were approved with a motion by Brian, seconded by Jenn. AIF. *
- E. **Warrants- Payroll warrant Batch #116 (Total Gross =\$103,356.91).**
 - 1. Voucher No: 1030 – in the amount of \$3,378.48 for Food Service.
 - 2. Voucher No: 1031- In the amount of \$15,652.97 was submitted for the Elementary Budget, Title IIA, FED SPED, Title I, Student Activity, and Food Service. *
- F. **Report of the Gill-Montague Representative-** Theresa Kolodziej updated the committee on the ongoing civil rights issues happening at TFHS. Students presented for the second time in front of the school committee. They believe the principal is unfit and the climate would begin to improve under new leadership. Some changes have begun to be implemented; Meetings have been taking place, teachers are being retrained on policies, and a search has begun for a new principal. There is still some grant money available to research regionalization plans for Turners Falls High School and Franklin County Tech among other options.
- G. **Collaborative for Educational Services Report-** Last meeting was on January 30th, 2019. Chris Tagghert gave a presentation on using math in and out of school. The next meeting will be held on February 15th at the Collaborative. It will be an open dialogue on current issues.
- H. **Capital Planning Committee update-** Everything has been submitted. Now they are currently waiting on the response of the Town. There will be a consultant coming in to assess the current layout and design of the cafeteria and the best ways to improve it in the future.
- I. **Superintendents Report-** The superintendent reported that there have been 2 meetings of the New Principal Search committee. They will begin working on questions for the applicants on Wednesday and the interviewing will begin on Wednesday February 27th. The Rural Aid, regional efficiencies plan report on ways we are being efficient will be updated in July.
- J. **Director of Finance and Operations Report-** *
 - 1. The bids for the bus contract have come in from FM Kuzmeskus and JP McCarthy. FM Kuzmeskus bid was the lowest. Therefore, A motion was made by Jenn and seconded by Brian to accept the FM Kuzmeskus bid. AIF.
 - 2. The Superintendent asked the Committee to approve a \$2,200 stipend for the additional work performed by the Student support services coordinator. With a motion by Eric, seconded by David the committee approved the \$2,200 stipend for the Student Support Services Coordinator. AIF.

K. Principal's Report-*

1. Enrollment- Gr 6 21, Gr 5 18, Gr 4 9, Gr 3 21, Gr 2 12, Gr 1 9, K 15, Pre-4 15, and Pre-3 11 for a Total of 131 students.
2. Personnel- No personnel matters.
3. Lunch Program Update- The cafeteria staff attended a workshop offered by FRCOG in support of local produce. They were able to gain knowledge about procuring locally sourced produce as well as make many valuable connections.
4. Program Updates- The school recently started the Read-A-Thon to promote reading throughout the community. Mr. Trill has challenged everyone to read a total of 25,000 minutes by March 1st. If they succeed, he has agreed to be OOBLECKED. A food drive has been started to help support local families who may be impacted by the recent government shutdown. The Tanglewood Marionette Troupe put on an amazing show "The Dragon King" for the school. It was made possible by the Erving Cultural Council and EES PTO.
5. Building and Grounds- The school has hired a consultant to review the kitchen cafeteria layout and equipment. The goal is to consider various options in order to design a kitchen that will reflect our desire to promote and serve local produce and freshly baked goods.

L. Budget and Personnel Committee Report- No new report. Next meeting date TBD.

M. Union #28 Committee Report-

1. Next meeting date- Monday, March 18, 2019 @ 7:00p.m.
2. JSC-Policy Sub-committee-Monday, March 18, 2019 @6: 45p.m. Location-Swift River.

N. OLD Business-

1. **Alternative structured learning days** formerly known as Blizzard Bags have been approved by the Erving Teachers Association for a trial of two days. With a motion by Jenn, seconded by David the committee voted to accept the trial of 2 Alternative Structured Learning Days. AIF.

O. New Business-

1. **PTO Report-** The PTO recently completed the Erving Station fundraiser. They are currently working on A student directory to help students and families connect outside of school. The 2nd annual calendar raffle is underway. They are currently searching for donations to raffle off each day. Last year 1,000 calendars were sold. The goal for this year is to surpass that.

P. Policy Review and Update

Second Reading, First vote on:

- **GCF – Professional Staff Hiring*** A preliminary motion to accept Policy GCF was made by Erik, seconded by Jenn. AIF.
- **JFABE- Education Opportunities for Military Children*** A preliminary motion to accept Policy JFABE was made by Erik, seconded by Jenn. AIF.
- **JFABF- Education Opportunities for Children in Foster Care*** A preliminary motion to accept Policy JFABF was made by Erik, seconded by Jenn. AIF.
- **BEDG- Minutes*** A preliminary motion to accept Policy BEDG was made by Erik, seconded by Jenn. AIF.

Final Vote on:

- **AC- Nondiscrimination*** A final motion to accept Policy AC was made by Erik and seconded by David. AIF.
- **EEAG – Student transportation in private vehicles*** A final motion to accept Policy EEAG was made by Erik and seconded by David. AIF.
- **GBA-Equal employment opportunity*** A final motion to accept policy GBA was made by Erik and seconded by David. AIF.
- **JB-Equal Education Opportunity*** A preliminary motion to accept policy JB was made by Erik and seconded by David. AIF.
- **JFBB-School Choice*** A final motion to accept policy JFBB was made by Erik and seconded by David. AIF.

Q. Future Business-

Next School Committee meeting- Tuesday March 19, 2019 at 7p.m.

Next Erving Policy Committee meeting- Tuesday March 19, 2019 at 6:30p.m.

R. Adjournment- On a motion by Erik, seconded by Jenn; the meeting was adjourned at 6:55pm. AIF.

S. Executive Session to discuss strategy with respect to collective bargaining.

Respectfully Submitted,
Brittanie Mimitz
Erving School Committee Minute Taker

***Enclosures**